

# Minutes: Extra Committee Meeting 04/12/24 - 7pm

Present: MB, DW, JK, JP, MF, AB, GR, SR

Meeting called by the Chairman for final review & vote on proposed Lifetime Membership / 500 Club. In light of recent incidents disciplinary matters were added as a second agenda item.

## Life Memberships

The proposed "500 Club" has been on the docket for a while and given its long term nature warranted a formal review & vote. To facilitate this members were provided with copies of the final proposal and marketing material as homework. These documents were briefly reviewed and questions were invited. Salient points discussed included:

- AB has resolved challenges with till setup which in essence comprises a new group for 500 club members giving 15% discount on alcoholic beverages. Reporting is available on this group giving us visibility into member spend / activity.
- JK confirmed that membership fees will be paid into a separate account and committee affirmed prior decision that the money will be directed to specific projects TBD. Note that membership payments are unfortunately subject to VAT.
- Payment options were discussed and it was decided that we will accept a single upfront payment, 5 instalments of £100 or 10 of £50. Instalments by standing order. Discount kicks in upon receipt of £250 minimum.
- Existing life members (of which there are 18) will be excluded from 500 benefits unless of course they pay 500 to join the program (but will be included in suggested future event TBD).

The motion to proceed with the program was sponsored by IA (on behalf of the Trustees), proposed by DW, seconded by MB and the vote carried unanimously.

### Actions:

JK: Confirm banking details / payment plan

JP: Finalise program announcement and marketing material

JP: Draft application form ... to include payment details, Ts&Cs etc..

JP: Work with SD on "sexy" membership card, to carry name and be shown to claim discount

AB: Complete test of till solution and roll out to bar staff etc..

## Disciplinary Matters

Following recent incidents at the club MB has proposed we set up a panel to oversee disciplinary proceedings and ensure they are addressed in a timely and consistent manner. To that end DW shared a draft "terms of reference" for review and discussion.

While the idea of a disciplinary panel was generally considered an improvement on existing ad-hoc processes concerns were raised re exactly how it would operate in conjunction with regular policing of behaviour at the club. Committee felt a disciplinary panel should focus on exceptional incidents / safeguarding matters, which are hopefully rare, and not replace standard bar / ground management. GR suggested that as Pete G continues to step back a review of safeguarding officers is due. It was consequently decided to defer this until the next full committee meeting.

Outstanding disciplinary appeals were heard as follows:

- N. Cobb: appeal upheld; DW to draft letter on behalf of committee
- Football incident: apology not accepted; recommend sticking with initial decision, referred back to MP (safeguarding)

**Meeting closed: 8.15pm**